

**Guaranteed Rural Housing (GRH) Program
MANUFACTURED HOUSING
GRH Lender's Loan Origination Checklist**

The following is a document preparation list identifying the information necessary for financing manufactured homes under the Rural Development Guaranteed Rural Housing (GRH) program.

MANUFACTURED HOUSING LAND PACKAGE

- ☐ **Purchase Agreement** for Manufactured Unit Identifying:
 - ☐ Unit Model
 - ☐ Serial #
 - ☐ Syle
- ☐ **Land Purchase Agreement**, if separate and not included with Purchase Agreement noted above.
- ☐ **Schematic Floor Plan** – *to be obtained, but retained in the lender's case file for future audit.*
- ☐ Copy, Manufactured Home **Placement Permit** – issued by building department. *To be obtained by lender, but retained in lender's case file.*
- ☐ Copy, **Inspections Performed** – can be local building authority. *To be obtained, but retained in the lender's case file for future audit.*
 - ☐ Footing
 - ☐ Framing, *if applicable*
 - ☐ Final
- ☐ **Builders Warranty** – *Written warranty to be obtained, but retained in the lender's case file for future audit.*
 - ☐ 1 year – guarantees quality and workmanship of unit and development
 - ☐ Form RD 1924-19, or other equal form
 - ☐ Dealer-contractor to provide owners with manufacturer's warranty
- ☐ **Dealer-Contractor Certifications** (RD form) certifies to the following:
 - ☐ Certification regarding cash payment or rebate
 - ☐ Certification confirming full price of unit – no furniture included in purchase
 - ☐ Certification unit complies with plans/specs, no hidden damage during shipment and unit properly joined and sealed according to the manufacturer's specs.